

**Mahoning County Tax Map Control Form**

*Date:* \_\_\_\_\_

*Time:* \_\_\_\_\_

*Check one of the following:*

Deed (If Deed is checked, Is this an exempt transfer - Yes or No?)      Affidavit

\*Plat                      \*Replat                      \*Split                      New Survey                      \*Survey Consolidation

\*Are taxes paid?      Yes      No                      Pre-Approval

*Contact Person's Name:* \_\_\_\_\_

*Contact Person's Telephone Number/Email:* \_\_\_\_\_

*Is this on Farm Bill (CAUV)?*

*No*

*Yes - NOT CONTINUING (recoupment must be paid at time of transfer)*

*Yes - CONTINUING (application fee must be paid at time of transfer)*

**FOR TAX MAP & AUDITOR'S OFFICE USE ONLY BELOW THIS LINE:**

Approved by Tax Map:    Yes      No Date approved: _____ Approved by: _____ If NOT approved, why: _____	<u>Received by Auditor's Office on:</u> Date/Time: _____ Received by: _____
<u>Parcel numbers involved (use back if necessary):</u> _____ _____ _____ _____ _____ _____	<u>Completed by Auditor's Office on:</u> Date/Time: _____ Completed by: _____
	<u>Contacted by Auditor's Office on:</u> Date/Time: _____ Contacted by: _____
Tax Map Department Comments: _____ _____	

Contact signature & date/time picked up:

Auditor's Office signature:

\_\_\_\_\_

\_\_\_\_\_

**\*\*Please read before signing\*\***

I UNDERSTAND THAT ONCE THIS DOCUMENT ALONG WITH ANY OTHER SPLIT/PLAT WORK IS PICKED UP FROM THE GIS/TAX MAP OFFICE, I HAVE UNTIL THE END OF THE NEXT BUSINESS DAY TO TAKE THIS TO THE AUDITOR'S OFFICE TO BE PROCESSED. IF I DO NOT TAKE IT TO THE AUDITOR'S OFFICE BY THE END OF THE NEXT BUSINESS DAY, THEN THE DOCUMENT ALONG WITH ANY OTHER SPLIT/PLAT PAPERWORK WILL NEED TO BE RETURNED TO THE GIS/TAX MAP OFFICE TO BEGIN THE PROCESS FROM THE BEGINNING.

ALSO, YOU MUST RECORD THIS DOCUMENT IN THE RECORDER'S OFFICE AFTER IT IS PROCESSED IN THE AUDITOR'S OFFICE.

SIGNATURE \_\_\_\_\_

\*\*\*\*\*

\*\*\*\*\*

BELOW TO BE FILLED OUT BY GIS/TAX MAP OFFICE

DATE \_\_\_\_\_ TIME \_\_\_\_\_

TAX MAP SIGNATURE \_\_\_\_\_